

## Duties and Tasks – Academic Assessment Committee 2017-18

About the AAC: <http://fora.aa.ufl.edu/University/JointCommittees/Academic-Assessment-Committee>

| Duties  | Anticipated Tasks  |
|---|--|
| The Academic Assessment Committee shall review Academic Learning Compacts (ALC) and Student Learning Outcomes (SLO) developed by each unit in order to assess their feasibility and consistency with UF Institutional Assessment processes. | <ul style="list-style-type: none"> <li>• Review SLO proposals for new programs; review revisions of existing SLOs.</li> <li>• Take action on all new and revised SLOs.</li> <li>• Review and approve academic assessment plans for 2017-18.</li> </ul>   |
| The Committee will review and advise the General Education Committee regarding the institutional assessment plan for General Education and <i>UF Quest</i> .  | <ul style="list-style-type: none"> <li>• Make recommendations for modification to the General Education/UF Quest assessment process as needed.</li> <li>• Take approval action on modifications.</li> </ul>  |
| The committee will review all Academic Assessment Plans.  | <ul style="list-style-type: none"> <li>• Review representative samples for approval.</li> <li>• Review and approve program goals.</li> </ul>   |
| The committee will advise Institutional Assessment on all matters related to assessment of academic programs.   | <ul style="list-style-type: none"> <li>• Review Academic Assessment processes and modify as needed.</li> <li>• Review faculty resources and provide recommendations for improvements.</li> <li>• Discuss and recommend new content for faculty assessment workshops.</li> <li>• Guide the development of online modules for faculty on assessment processes.</li> <li>• Discuss/develop a faculty and/or program recognition process.</li> </ul> |
| The Committee will discuss approaches to the development of institutional student learning outcomes.  | <ul style="list-style-type: none"> <li>• Develop standards for validity and reliability for student learning assessments.</li> </ul>   |
| Follow-up to the Faculty Focus Group study.   | <ul style="list-style-type: none"> <li>• Take appropriate actions on the results of the faculty focus group study.</li> </ul>  |
| The committee will provide an annual report of its work, findings, and recommendations to the Senate and the President.   | <ul style="list-style-type: none"> <li>• Review and approve meeting minutes.</li> </ul>  |
| Other duties as needed.   | <ul style="list-style-type: none"> <li>• To be determined.</li> </ul>  |